

**MINUTES OF THE  
NORTH CAROLINA WATER TREATMENT FACILITY OPERATORS CERTIFICATION BOARD**

**March 17, 2015**

A meeting of the North Carolina Water Treatment Facility Operators Certification Board was called to order at 10:00 AM on March 17<sup>th</sup>, 2015 by Danny Sloan, Chairman.

The following members and guests were present:

Members Present:

Steve Scruggs	Linda Raynor	Wendell Pickett	Danny Sloan
Charles Brown	Leslie Carreiro	David Schaad	Scott Stevens

Guests:

Stephen Denning	Shawn Maier	Steve Reid
Heather Cagle	Cindy Gall	Ron Istre
Allen Hardy	Shawn Guyer	Carmalin Walter
Michael Melton	Colton Janes	Jay Frick

Danny Sloan read the Statement of Ethics and asked if anyone had any conflicts of interest with the day's agenda items. Steve Scruggs and Danny Sloan stated that they had a potential conflict with the agenda item concerning Aqua NC and that they would recuse themselves from the discussion.

The first item of Board business was to approve the minutes of the previous meeting. Danny Sloan called for a motion to accept the minutes. Charles Brown made a motion to accept the minutes and Wendell Pickett seconded the motion. The motion passed.

Danny Sloan asked if there were any comments from the attending public. There were none.

**The next item of business was certification reinstatement requests.**

The Board received a letter Shashi Bhatta requesting that she be able to regain her B-Well certification again. Ms. Bhatta's B-Well certification expired in 2007. Mrs. Bhatta provided proof of all her contact hours up to and including 2014. David Schaad made the motion that Ms. Bhatta be able to regain her B-Well certification after paying two years of renewal fees and late fees, and taking and passing the B-Well exam within one year. Charles Brown seconded the motion. The motion passed.

The Board received a letter from Steve Shontz requesting that he be able to regain his C-Distribution certification again. Mr. Shontz's C-Distribution expired in 2012, but has been serving in the military during the majority of that time. Charles Brown made the motion that Mr. Shontz be able to apply for the C-Distribution certification within one year with no past fees needed. Leslie Carreiro seconded the motion. The motion passed.

The Board received a letter from Leslie Pippin requesting that he be able to regain his C-Well certification again. Mr. Pippin's C-Well certification expired in 2010, but he has maintained his contact hours. Leslie Carreiro made the motion that Mr. Pippin be able to regain his C-Well certifications after paying two years of renewal fees and late fees and taking and passing the C-Well exam within one year. David Schaad seconded the motion. The motion passed.

The Board received a letter from Shane Baum requesting that he be able to regain his A-Distribution certification

again. Mr. Baum's A-Distribution certification expired in 2012. David Schaad made the motion that Mr. Baum be able to regain his A-Distribution certification after paying two years of renewal fees and late fees, and taking and passing the A-Distribution exam within one year. Wendell Pickett seconded the motion. The motion passed.

The Board received a letter from Patrick Merritt requesting that he be able to regain his C-Well certification again. Mr. Merritt's C-Well certification expired in 2012. Leslie Carreiro made the motion that Mr. Merritt be able to regain his C-Well certification after paying two years of renewal fees and late fees and taking and passing his C-Well exam within one year. Charles Brown seconded the motion. The motion passed.

The Board received a letter from Harold Nobles requesting that he be able to obtain his C-Distribution certification. Mr. Nobles' C-Distribution certification expired in 2010, but has received contact hours for every year since then. Mr. Nobles' CEU classes from 2009 – 2014 have always been a class named "Safety and Health Workshop". Charles Brown made the motion that Mr. Nobles be able to get his C-Distribution certification after paying two years of renewal fees and late fees and taking and passing the C-Distribution exam within one year. Scott Stevens seconded the motion. The motion passed by a vote of 7 to 1.

**The next item of business was ORC exception requests.**

The Board received a permission request from Sherman Joe Patrick for the following ORC designations:

Town of North Wilkesboro	0197010	A-Surface	Wilkes Co.
Town of North Wilkesboro	0197010	A-Distribution	Wilkes Co.
Town of North Wilkesboro	0197010	Cross-Connection	Wilkes Co.

Charles Brown made a motion to approve the request. Wendell Pickett seconded the motion. The motion passed.

The Board received a permission request from Kenneth Black for the following ORC designations:

Town of Mt. Pleasant	0113020	A-Surface	Cabarrus Co.
Montgomery Co.	0362010	A-Surface	Montgomery Co.

Charles Brown made a motion to approve the request. David Schaad seconded the motion. The motion passed.

The Board reviewed the bi-annual spreadsheet submission from Aqua NC. Michael Melton was in attendance along with Colton Janes to answer any questions about the spreadsheet. Mr. Melton stated that they were fully staffed and that the ratio of operator to system was coming down. Mr. Melton also stated that there was one violation for lead and copper monitoring, but that it was because of a software glitch and the monitoring has been scheduled to be done soon.

**The next item of business was temporary certification requests. There were none.**

**The next item of business was out-of-state requests.**

The Board received an out-of-state application from Joseph Ross Thaxton requesting to take a well and surface exam. Mr. Thaxton holds a Class A Water Operator license in Texas. Mr. Thaxton also has 18 years of experience. Danny Sloan recommended that Mr. Thaxton be allowed to sit for the A-Surface and A-Well exams. David Schaad made the motion to allow Mr. Thaxton to sit for the A-Surface and A-well exams within one year of the board's approval. Charles Brown seconded the motion. The motion passed.

The Board received an out-of-state application from David Wayne Bleigh requesting to take a well, surface, and distribution exam. Mr. Bleigh holds a Georgia Water Operator Class I and Alabama Water Grade IV. Mr. Bleigh also has 6 years of experience. Danny Sloan recommended that Mr. Bleigh be allowed to sit for the A-Surface and the A-Distribution exam, but felt that more documented experience would be needed to approve him for a well exam. Charles Brown made the motion to allow Mr. Bleigh to sit for the A-Surface and the A-Distribution exam within one year of the

board's approval. David Schaad seconded the motion. The motion passed.

The Board received an out-of-state application from Lee Patrick Butler requesting to take a surface exam. Mr. Butler holds a class A Water Treatment Operator License in South Carolina and has 18 years of experience. Danny Sloan recommended that Mr. Butler be allowed to take the A-Surface exam. David Schaad made the motion that Mr. Butler be allowed to take the A-Surface exam within one year of the board's approval. Leslie Carreiro seconded the motion. The motion passed.

The Board received an out-of-state application from Isabelle Wilcoxon requesting to take a surface exam. Ms. Wilcoxon holds a class I Water Treatment license in Maryland and has 6 years of experience. Based on the Maryland license parameters, Danny Sloan recommended that Ms. Wilcoxon be allowed to take the C-Well exam. Charles Brown made the motion to allow Ms. Wilcoxon to take the C-Well exam within one year of the board's approval. Leslie Carreiro seconded the motion. The motion passed.

**The next item of business was other requests.**

The Board received a military training and experience exam application from Ronald Istre. Mr. Istre was in attendance to answer any questions the board had. Charles brown made a motion to approve Mr. Istre to take the A-Distribution exam. Wendell Pickett seconded the motion. The motion passed. Mr. Istre recommended that the board include specialty codes on their military application for future ease of use.

**The next item of business was classification of water treatment facilities.**

The following new system classifications were submitted by the various regional offices for the board's approval:

- **Our Playhouse Preschool – D-Well(<100 connections)**
- **Hoke Landing S/D – C-Well(<100 connections)**
- **Whitcroft Manor S/D – C-Well(<100 connections)**

David Schaad made a motion to approve the new classifications as submitted. Charles Brown seconded the motion. The motion passed.

The following system classification changes were submitted by the various regional offices for the board's approval:

- **Town of Surf City – Adding Cross-Connection**

David Schaad made a motion to approve the changed classification as submitted. Wendell Pickett seconded the motion. The motion passed.

**The next item on the agenda was Board Issues –Rules**

Jay Frick was in attendance to update the board on several issues. Mr. Frick introduced Steve Reid as the supervisor of the operator certification program. Mr. Frick also introduced Shawn Maier as the new legal counsel for the board.

Jay Frick mentioned that new board members will be needed to replace the current spots held by Leslie Carreiro and Charles Brown, whose terms expire on June 30, 2015.

Jay Frick announced that the HB74 rules review will be reviewed by the Rules Review Commission on May 21<sup>st</sup> at 10:00 A.M. Board members will be e-mailed more info about the hearing if they are interested or want to attend.

Jay Frick asked 2<sup>nd</sup> Vice Chair Steve Scruggs to be available for the board audit that will need to be submitted

with the annual EPA report.

**The next item of business was education.**

Danny Sloan asked the board members to review the exam results from the March 11<sup>th</sup> and 12th exams.

Danny Sloan asked for volunteers to proctor the May 28th paper exams. Steve Scruggs volunteered to proctor the Raleigh exam site, Charles Brown volunteered to proctor the Snow Hill exam site, and Danny Sloan volunteered to proctor the Morganton site.

**The next item of business was other.**

The 2014 Annual Governor's report has been submitted to the DENR Secretary's office and a copy of the report was passed out to each board member.

Danny Sloan asked for any comments from the attending public. There were no comments.

Danny Sloan stated the next meeting date would be June 23, 2015.

Danny Sloan asked for a motion to adjourn. Charles Brown made a motion to adjourn the meeting. Leslie Carreiro seconded the motion. The motion passed and the meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stephen Denning".

Stephen Denning, Board Secretary